



Town of Hopkinton, NH

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SELECT BOARD WORK SESSION MINUTES MONDAY, APRIL 1, 2013 Approved April 8, 2013

Chairman Jim O'Brien called a regularly scheduled business meeting of the Board of Selectmen to order at 5:30 PM on Monday, April 1, 2013.

Select Board Present: Jim O'Brien, George Langwasser, Sue B. Strickford, Sara Persechino and Ken Traum

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant

Public Present: Gary Rondeau, Angus D. Madden, Bob Walsh, Lester Cressy, Harold Janeway

I. ADMINISTRATIVE

Mr. Langwasser made a motion to approve the Consent Agenda as written. Mrs. Strickford seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum
voting in favor of the motion; no votes against, motion passes, 5-0.

Chairman O'Brien stated the Board signed for the Bond for the Highway Garage and to pay down existing debt, along with building permits, elderly exemptions, veteran's credit and manifests.

II. APPROVAL OF MINUTES

The Board reviewed the minutes of the Public Meeting of March 25, 2013. Mr. Traum made a motion, seconded by Mrs. Strickford to approve the minutes of the Public Meeting. Corrections were made to spelling mistakes, identification of people and to add number of residents signing petition.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum
voting in favor of the motion; no votes against, motion passes, 5-0.

III. DISCUSSION ITEMS

Transfer Station Permit Modification Request

Mr. Traum inquired as to the single stream recycling and if it would be an appropriate measure for the Transfer Station. Mrs. Persechino stated the Recycling Committee looked into and decided it was not feasible for Hopkinton. Mr. Langwasser gave a brief history of the CO-OP and its experience with trying to get single stream.

Mr. Cass stated that Town Counsel is in possession of the Petition that Mr. Rondeau presented to the Board last week. Town Counsel is reviewing it; however, she recommends a joint public hearing with

Webster. This will allow both Boards to make a decision on the permit. Discussion ensued with regards to moving forward with the permit.

Gary Rondeau stated there are too many unknowns to go forward.

Mrs. Persechino stated that she has some concerns but is confident that the Board will work to alleviate those concerns.

Mrs. Strickford stated she is comfortable with proceeding; however, is concerned about the mistrust that seems to exist and does not understand it.

Harold Janeway stated he understands the potential revenue that this may bring; however believes we are moving too fast. He further stated the residents of Webster are not well informed on this matter.

Mr. Langwasser stated mistrust seems to appear whenever we try to generate more income. The board has authorized the change for the permit; but it does not mean there will be any changes. The permit will allow us to look at all options; but change will not be made by the 5 members sitting here; there will be a public hearing.

Discussion of the process ensued. Mrs. Strickford stated these things are talked about at the Landfill Committee and at BOS meetings, but no one shows up. What more can be done to educate the public. Chairman O'Brien stated we will move forward with a meeting with Webster and invite the Landfill Committee to give a presentation, with a question and answer period.

Gary Rondeau stated we have applied for the permit and DES will grant it. The power lies with the Board. It is a major change to the facility.

Chairman O'Brien stated we will move forward with education. He asked Mr. Cass to schedule a meeting with the Webster Board for sometime in May.

Select Board Committee Assignments

Chair:	Jim	Vice Chair:	George
Budget:	Ken	Planning Bd:	George
Press Rel:	Jim	EDC Rep:	Jim
Open Space:	Sara	Recycling:	Sara
Greener Hop:	Sara	Sewer Com:	George
Road Com:	Ken	Shared Serv:	Sue
Currier & Ives:	Jim		

The Board received a memo from Don Lane with regards to the 250th town anniversary and the necessary preparations and the need for a "point man."

A discussion ensued with regards to Mrs. Strickford's continued participation in the Human Services Advisory Committee and the Got Lunch Committee. At the time of formation of the committees it was decided not to have a select board member on the committee. Mrs. Strickford stated she has spoken to Mrs. Bresaw, and she has no objection to Mrs. Strickford continuing on the committees. Mrs. Strickford will speak with the others on the committee.

Review of YTD Budget Expenditures

The Board reviewed the budgeted expenditures to date. Mr. Cass stated the only areas of concern are Public Works Overtime and salt, both which are related to the weather. Mr. Traum had a question about Human Services Vendors. Mr. Cass explained those are direct payments to those that provide the service. The Human Services Department also has access to other funds. Mr. Traum also inquired if Mr. Cass expected any large expenditure. Mr. Cass replied not at this time.

Committee Appointments

The Board reviewed the policy for committee appointments. Chairman O'Brien stated everyone who wants to be on a committee must fill out an application. He asked Mr. Cass to contact the chairs of each committee to see if they had any recommendations for members. Discussion ensued with regards to the Landfill Committee Chair. Mr. Cass stated the committee alternates the chair.

Highway Garage Update

Mr. Cass handed the Board a copy of the contract from Jewett Construction. He asked the Board to review it and it will be presented for signature at the next meeting. The first building meeting took place last week and it went well. There will be a building meeting every Thursday morning beginning at 8:00 am. The meetings will take place at the Town Hall for now. Discussion ensued with regards to a ground breaking ceremony. Mr. Cass stated we should also think about an open house once the building is completed.

Town Hall Building

Chairman O'Brien gave a brief history of the renovations of the Town Hall and the need for improved bathrooms and office space. Mr. Cass went over the first phase of the plan to renovate the downstairs to improve the offices and bathrooms. The changes will be made one room at a time. Phase II will include the bathrooms.

Mr. Traum made a motion to approve the expenditure of \$11,850.00 for the renovation to Town Hall. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Langwasser, Strickford, Persechino and Traum
voting in favor of the motion; no votes against, motion passes, 5-0.

Chairman O'Brien stated there may be some upcoming grants for insulation that we may be able to apply for.

Reid Letter, re: Hillcrest Drive

Before the discussion began, Mr. Langwasser recused himself from the discussion as he is related to the Reids. Mr. Cass stated he has looked at the road on the right side of the building. An area of approximately 200 ft of the right of way needs to be paved.

IV. TOWN ADMINISTRATOR UPDATES

The Board would like Mr. Cass to set up a tour of all facilities. The Board would like to tour during working hours.

With regards to the Audit Review, it was noted both issues have been addressed to the satisfaction of the auditors.

Mr. Cass encouraged the Board members to attend the Selectmen's Institute.

The Board has been served with regards to a suit involving a 2010 fall at the Town Clerk's Office. It has been forwarded to the insurance company.

Chairman O'Brien stated HB581 dealing with Flood Control will come before the Ways and Means Committee on Tuesday morning. He will be attending.

A discussion ensued with regards to the Fire Station. Chairman O'Brien gave a short history of the building and the Fire Station Study Committee. The next step is to check the structural soundness of the roof.

There being no further business, Mr. Langwasser made a motion to go into non public session with regards to RSA 91-A:3 II (b) hiring. Mr. Traum seconded the motion.

Roll Call: O'Brien: yes, Langwasser: yes; Strickford: yes; Persechino: yes: Traum: yes.

The Board entered non public session at 7:20 pm.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

These minutes are not official until approved by the Board of Selectmen at their meeting.